

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: Leader and Cabinet 9 June 2005
AUTHOR/S: Housing & Environmental Services Director

HEALTH & SAFETY SERVICE PLAN 2005-2006

Purpose

1. To seek the Cabinet's approval and recommendation to Council of a Health & Safety Service Plan for 2005/06.

Effect on Corporate Objectives

2. Quality, Accessible Services	The plan refers to many ways in which the health & safety service works towards this objective ie. Access to services through the Contact Centre and quality benchmarking.
Village Life	The plan supports the development and maintenance of small business through appropriate measured enforcement, advice and education.
Sustainability	The service has at its heart the protection of public health.
Partnership	The service involves liaison and partnership working with a variety of businesses, organisations and agencies.

Background

3. Health & Safety aspects of the Department's work have been included within the 2005/06 Service Plan however, the Health & Safety Executive in their Section 18 Requirements on the Health & Safety at Work etc Act 1974 require the production of a specific Service Plan to a common format. The Health & Safety Service Plan attached as **Appendix 1** to this report meets this requirement. Appendices to the Health & Safety Service Plan are available in the Chief Environmental Health Officer's office.

Considerations

4. The Health & Safety Executive has stated the following in their Section 18 guidance:

Produce an annual Health & Safety Plan which is agreed by members and contributes to the Health & Safety Commission priorities.

Guidelines were then given as to the details and expected content of the Health & Safety Service Plan. The Service Plan simply documents in one single plan the work and structure of the Department relating to health & safety.

Options

5. The production of a service plan for this area of work is a legal requirement of the Health & Safety Executive under Section 18 of the Health & Safety at Work (etc) Act 1974

Financial Implications

6. Staffing costs only.

Legal Implications

7. None.

Staffing Implications

8. Referred to in the body of the report.

Risk Management Implications

9. Failure to adhere to the work plan could result in adverse media comment. The Health & Safety Executive could name and shame the Local Authority Nationally. In extreme circumstances if we fail to carry out this work the HSE may take over our inspection and enforcement duties and charge the Local Authority for the work.

Consultations

10. None.

Conclusions/Summary

11. This service plan meets the HSE requirements under relevant legislation and guidance.

Recommendations

12. That Cabinet recommends Council to approve the Health & Safety Service Plan 2005/06, which is attached to this report.

Background Papers: the following background papers were used in the preparation of this report:

Section 18 on Local Authority Health & Safety Enforcement (copy available from the Chief Environmental Health Officer)

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